

**PROPERTY & RECREATION COMMITTEE MEETING MINUTES**  
**January 20, 2026**

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on January 20, 2026. The meeting was called to order by Chairman Jana Moll at 5:30 p.m.

**Members Present:**

Jana A. Moll, Chairman  
Lonnie Mosley, Asst. Chairman  
Courtney Moore  
Scott Tieman  
Kenneth Sharkey  
Sue Gruberman

**Members Absent:**

Steve Gomric, Excused

**Others Present**

Mark Kern, County Board Chairman  
Sami Gruberman, County Board Office  
Brian Buehlhorn, County Parks Supervisor  
Herb Simmons, Director 911/EMA  
Bob Allen, County Board

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve the Minutes from the December 8, 2025 meeting. Motion passed unanimously.

A motion was made by Mr. Tieman and seconded by Mr. Mosley to approve additional funds with Stutz Excavating Inc. for brush clearing at Freedom Farm and Foley Park not to exceed \$19,500.

A motion was made by Ms. Gruberman and seconded by Mr. Sharkey to approve a contract with Thouvenot, Wade & Moerchen, Inc. for Engelmann Farm trail extension design in the amount of \$29,000.

A motion was made by Mr. Moore and seconded by Mr. Tieman to approve a contract with Utilitra to replace cameras at Engelmann Farm and upgrade to a Genetec Video Management System in the amount of \$16,324.96.

Ms. Gruberman gave the Revenue Report. Revenue share for Property and Recreation for December 2025 is \$154,574.96. MEPRD's share for this period is \$77,287.48. Cash balance for the Property and Recreation Committee is \$1,317,476.01 before interest.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to approve the Revenue Report given by Ms. Gruberman. Motion passed unanimously.

Ms. Gruberman summarized the following Committee reports:

- Various Park Sites: Brian Buehlhorn's report of visits to the various park sites.

PROPERTY & RECREATION COMMITTEE MEETING MINUTES, cont'd

January 20, 2026

Page 2

- Trinity Services: Jenny at Trinity Services reported on January 20, 2026 that the residents are cleaning up at Silver Creek Preserve two to three days a week as weather permits. Pizzas were last delivered on January 2.
- St. Clair County Parks Grant Commission: Cycle 31 contracts have been received and requests for payments have been processed during the last month on various projects.
- 2019 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2021 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2022 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- 2024 Special Park Projects: Requests for payments have been processed during the last month on various projects.
- Thouvenot, Wade & Moerchen: TWM submitted an invoice for \$1,817.75 for services for the Foley Park Walking Trail. The invoice was paid on December 31. TWM submitted an invoice for \$455.89 for services security gates at Foley Park and Silver Creek. This invoice was paid on January 8.

Mr. Buehlhorn reported the following:

- Additional Maintenance: Brush/Tree clearing at Silver Creek south of entrance to Hog Creek.
- Event: 395 visitors to Foley Park during 2025 Jingle Hike. Planning another pop-up disc golf event early Spring at Foley.
- Projects: Cameras and Gates project currently underway, estimated completion is mid-February. Ameren is preparing to remove secondary lines to housing structures at Freedom Farm. J&J Septic has started emptying septic's and cisterns at Freedom Farm. Foley Park brush clearing for Disc Golf course complete.
- Replaced toilets at Foley, Engelmann, and St. Ellen.
- Met with Ron Biehl about MS4 educational program.

A motion was made by Mr. Mosley and seconded by Mr. Sharkey to approve the Committee Reports given by Ms. Gruberman and Mr. Buehlhorn. Motion passed unanimously.

A motion was made by Mr. Mosley and seconded by Ms. Gruberman to adjourn the meeting at 5:40 p.m. Motion passed unanimously.

Respectfully submitted,

Jana Moll, Chairman  
Property and Recreation Committee